

Physical Address:  
1055 Route 32  
Rosendale, NY 12472



Mailing Address:  
1915 Lucas Ave.  
Cottkill, NY 12419

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Matthew McCluskey  
Youth Director

(845) 658-8982  
[youth@townofrosendale.com](mailto:youth@townofrosendale.com)

## 2023 Summer Camp Registration Packet

Dear Camp Families,

Thank you for choosing Rosendale Summer Day Camp for Summer 2023. The following packet is for registration and includes info you may need to know while choosing your summer fun. Most of the things included in the registration packet are for you and your records. The only thing I need back from you is the actual application.

Camp 2023 will run from June 26th through August 18th and is broken up into 4 sessions, each 2 weeks long. The regular camp day runs from 9:00am-3:00pm with a before camp (7:30am) and after camp (5:30pm) option available. Registration is done by the session and we do not offer a half session price. Some people may want to come the whole summer, which is great, but you may only register for 3 sessions at this point and be put on a waitlist for the 4th session you want. After June 2nd, those wanting all 4 sessions will get their 4th choice if there is room available. The last session usually doesn't fill up and a good one to put as your wait.

It's preferred that you pay in full at registration but a \$50 per session per camper deposit may be paid to hold a spot which will be put against the total owed. Deposits are only returned if you pull out of camp before June 2nd, after that deposit is nonrefundable. After June 26th, no refund at all will be given unless in cases of special circumstances. **Full payment is due by June 2nd for all sessions.** The cost per session of camp is \$175 for Rosendale residents (proof of residency is required) and \$275 for non residents. Pre camp is \$50 per session and post camp is \$75 per session. Pre and post camp can always be added later on in the summer.

Campers have to be at least 5 years old when they start camp and the oldest a camper can be is 14. Campers are placed into groups based on grades going into. We have 2 groups each of the following: K-1, 2-3, 4-5, 6&up. Most of the day they are doing things with their groups but there are times of the day where the groups are mixed. The day is a mix of high energy and low energy activities, arts and crafts, imagination play, swimming, and themed activities. We do swim everyday and have a whole process and procedures around the pool. We also work with the Rosendale Rapids Swim team and our swim lessons offered by the pool so those kids can be done with practice or lessons before programming starts at camp.

The best way to register your child for camp is to come into the Youth Center and register with me in person. I am there every weekday afternoon until 6:30 but can make arrangements to meet if need be. Spots do fill up and are based on what's available by the age groups. I would

appreciate that if you have a copy of your campers immunization records at registration but they can be sent in afterwards (preferable as early as possible). All campers must be immunized on the same track as schools. As far as covid, I am not expecting any guideline restrictions that we will have to abide by like we have had in the past. Keeping everyone healthy is the goal so just as in school, if your child is not feeling well, best to keep them home. We are overseen by Ulster County Department of Health and state laws and guidelines around summer camps.

I know that's a lot above to take in. Feel free to ask any questions you have, email is best but feel free to give me a call also. I am in the office in the afternoons into the evening. If you call between 2:30-6:30, someone will be here when the Youth Center is open. Thank you for looking at Rosendale Summer Day Camp for your 2023 summer fun. We are looking forward to another great summer and hope you're a part of it.

Thank you,  
Matthew McCluskey  
Youth Director  
Town of Rosendale

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## 2023 Summer Day Camp Application

Camper Name: \_\_\_\_\_ Grade Entering: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Physical Address (no p.o.) \_\_\_\_\_

Town/City \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address if different \_\_\_\_\_

**Contact Info:** Home Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Parent/Guardian 1: \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Parent/Guardian 2: \_\_\_\_\_ Daytime Phone \_\_\_\_\_

**Emergency Contact Info:** (please put 3 other people besides parents)

Name: \_\_\_\_\_ Daytime Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name: \_\_\_\_\_ Daytime Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name: \_\_\_\_\_ Daytime Phone \_\_\_\_\_ Relationship \_\_\_\_\_

List who else is permitted to pick up your child. (Must have photo ID)

\_\_\_\_\_  
\_\_\_\_\_

Date Received: _____	Resident (Y or N)	Payment Amount Received: _____	Check # _____
Age Group: K-1 2-3 4-5 6&UP	Immunizations: _____	Tee Shirt Size: _____	
Sessions 1 2 3 4	Pre Camp 1 2 3 4	Post Camp 1 2 3 4	Inputed digitally _____
<b>OFFICE USE ONLY / LEAVE BLANK</b>			

Camper Name: \_\_\_\_\_

Welcome to Town of Rosendale Summer Day Camp, operated at the Rosendale Recreation Center (1055 Route 32) by the Rosendale Youth Program. Camp is open to children ages 5 through 14 at the start of their session. The camp day runs from 9:00am until 3:00pm with drop off between 8:45am-9:30am. To help ensure everyone gets a chance to attend, you may only sign up for 3 sessions. If you want a 4th session, indicate that session with the word "wait". After June 2nd, those waiting for their 4th will be enrolled if there is room. We do offer a before camp (starting at 7:30am) and after camp (until 5:30pm) program for an extra fee. Fee schedule is below, proof of residency required for resident price.

Fees: Town of Rosendale residents \$175 per session  
Non-Residents \$275 per session  
Pre-camp (starting at 7:30am) \$50 per session  
Post-camp (until 5:30pm ) \$75 per session  
Camp Tee-shirt (optional) \$12

Checks are made out to "Town of Rosendale DFY"

**Please indicate which session(s) you would like to enroll into. If you're looking for 4 sessions, check off the 3 sessions that you definitely want and write "wait" on the 4th session. Please also indicate below if you would like pre camp or post camp.**

Session 1 (June 26-July 7) \_\_\_\_\_ Pre \_\_\_\_\_ Post \_\_\_\_\_  
(no camp 7/4)  
Session 2 (July 10 - July 21) \_\_\_\_\_ Pre \_\_\_\_\_ Post \_\_\_\_\_  
Session 3 (July 24 - August 6) \_\_\_\_\_ Pre \_\_\_\_\_ Post \_\_\_\_\_  
Session 4 (August 7 - August 18) \_\_\_\_\_ Pre \_\_\_\_\_ Post \_\_\_\_\_

**Camp Tee Shirt (optional) \$12 YXSM YSM YM YLG ASM AM AL AXL**

Number of Sessions \_\_\_\_\_  
X \$175 or \$275  
Total paid for sessions \_\_\_\_\_  
Pre or Post Camp Fees \_\_\_\_\_  
# of session x \$75 post and/or \$50 pre  
Tee-Shirt Fees (\$12) \_\_\_\_\_  
Total \_\_\_\_\_

Camper Name: \_\_\_\_\_

**TOWN OF ROSENDALE SUMMER DAY CAMP 2023**

\_\_\_\_\_ has my permission to attend the Rosendale Summer Day Camp sponsored by the Town of Rosendale Youth Program. Permission is hereby granted to use my child's name and photo to publicize the program.

I understand that my child will be participating in recreational activities involving complete use of such facilities and related equipment. I have read and will go over with my child the Camp Behavior Policy.

I have been given an opportunity to investigate said program and have independently answered all questions concerning said activities and the supervision of my said child, to my complete satisfaction.

I, the undersigned, hereby agree to assume all risk associated with said program and to indemnify and hold harmless the Town of Rosendale and the Rosendale Youth Commission from any and all damages resulting from liability arising out of said program including transportation associated therewith and all activities relating thereto.

I have read the foregoing permission form and hold harmless agreement and fully understand the same.

This agreement may not be changed or modified orally. I have not relied on any representatives of the Town of Rosendale or the Rosendale Youth Center, it's Director, agents, servants, or employees not expressly contained herein.

By signing below I give permission to the staff of the Rosendale Day Camp to help apply sunscreen to my child if needed/requested.

**Signature of Parent/Guardian:** \_\_\_\_\_

The Rosendale Day Camp is licensed by the NYS Dept. of Health, and is inspected twice yearly. Inspection reports are on file at the Ulster County Department of Health, 239 Golden Hill Lane, Kingston, New York.

The Town of Rosendale Youth Program offers services to participants regardless of race, creed, color, national origin, economic status, sex or disability.

The Rosendale Youth Program is funded by the Town of Rosendale, individual, business, and corporate donors, as well as grants when available.

Demographics: This helps us with applying for grants. It is only used in total statistics of the camp and no individual names are used. It is optional to fill out.

Please check what applies:

\_\_\_\_\_ White    \_\_\_\_\_ Black or African American    \_\_\_\_\_ Hispanic or Latino    \_\_\_\_\_ Asian

\_\_\_\_\_ American Indian or Native Alaskan    \_\_\_\_\_ Native Hawaiian or Other Pacific Islander

\_\_\_\_\_ Two or more Races    \_\_\_\_\_ Other not listed: \_\_\_\_\_

Camper Name: \_\_\_\_\_

### Camper Get to Know You and Health Info

This sheet is for us to know a little more about your camper to help us better serve them at camp. It is also where the health info will be located. It is important to fill it out as best as you can. **In addition to this sheet we need a copy of your child's immunization records or exemption letter as per Department of Health Regulations.** Only medical exemptions are accepted. Any questions don't hesitate to ask.

#### Health Info

Please list any major illness or injury your child has had in the past that may be something that affects your campers camp experience. .

\_\_\_\_\_

Allergies: \_\_\_\_\_ Symptoms: \_\_\_\_\_

Plan if having reaction: \_\_\_\_\_

Family Physician: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Health Insurance provider and policy/plan number: \_\_\_\_\_

Any Medication needed to be taken at camp (another form will need to be filled out)? Y or N

#### Get to Know You Section

**My child is able to take the swim test in order to swim in the deep end of the pool.** YES NO

Preferred Activities: \_\_\_\_\_

Restrictions, fears and dislikes: \_\_\_\_\_

Let us know anything that can help us do better: \_\_\_\_\_

This health history is correct so far as I know, and the person herein described has permission to engage in all prescribed camp activities except as noted by me.

I hereby give permission to the physician selected by the camp director to order x rays, routine tests, and treatment for the health of my child, and, in the event I or my emergency designees cannot be reached in an emergency, I hereby give permission to the physician selected by the camp director to hospitalize, secure proper treatment for, and to order injections, anesthesia, and/or surgery for my child as named above.

Parent's Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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Youth Director

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### **Rosendale Summer Day Camp Behavior Policy**

It is the goal of the Town of Rosendale Summer Day Camp to provide a safe, fun, nurturing, and healthy environment for all participants, visitors, and staff in our program. At camp, we promote and teach character values such as kindness, respect, integrity, cooperation, and understanding. Children (participants) that attend our camp are expected to adhere to the following behavior guidelines while interacting with staff, visitors, and other participants.

The following behaviors are not acceptable at Town of Rosendale Day Camp:

- Endangering the health and safety of participants and/or staff members
- Stealing or damaging youth program equipment, the facility or personal property
- Engaging in any violent behavior including but not limited to hitting, pushing, biting, etc.
- Bullying of any kind, including cyber bullying
- Leaving the program site or property without permission
- Continuing to disrupt the program
- Refusing to follow the behavior guidelines or program rules
- Use of profanity
- Acting in a lewd manner

When participants are not following the above guidelines the following actions will be taken:

1. Staff will redirect participants to a more appropriate behavior.
2. Staff will go over with the participant the behavior guidelines and camp rules they are not following and work with them on other choices they can make. Staff will document the incident(s) in the behavior log and what corrective action was taken.
3. If behavior requires a consequence beyond redirection, a parent/guardian will be notified that day of the situation by staff. The first notification will count as a warning for temporary suspension from the program. If the inappropriate behavior continues, the participant may be asked to not return to the program for a set amount of time. This amount of time is based on the decision of the camp director and/or youth director.
4. If behavior continues upon return, then a conference will be called with the parent/guardian so that together they can determine an appropriate action to be taken.
5. Should a participant exhibit behavior deemed unsafe to themselves, other participants, or staff by the Camp Director and/or Youth Director, or if the behavior becomes so that

we are not able to be fully focused on the remaining participants and the duties of running a safe program, the above steps can be skipped, the Town of Rosendale Day Camp will require a parent/guardian to arrange immediate pick-up of the child from the premises. If the parent is unreachable, then emergency contacts will be contacted.

6. If an individualized plan has been created under the agreement of the parent/guardian and Camp/Youth Director, then this policy will be applied. If the behavior it was desired to decrease is continuing, the Camp Staff and/or Director have the right to implement other methods to decrease and/or eliminate the behavior. The parent/guardian will be notified.
7. Immediate expulsion will occur if a participant is in possession of and/or using tobacco, alcohol, illegal drugs, firecrackers, firearms or other weapons, or explosives and police may be involved.
8. If a problem persists and a participant continues to disrupt the program, the Town of Rosendale Day Camp reserves the right to suspend the child from participation in the program for a specified period of time. Permanent termination from the program will be considered in extreme situations.

Updated 2023



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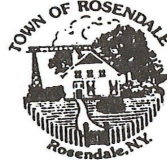
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### **2023 Summer Camp Health and Wellness Guidelines**

Health and safety is a vital part of camp. Below are some guidelines when it comes to sick campers. There are also some general wellness items around lunch and snacks. Of course we continue to have things in place to help mitigate any spread of illness but really need help from home to be most effective. These guidelines may change based on DOH guidelines and increase infection rates.

- ❖ Monitor your campers health and well being. If they aren't feeling well, it's best to stay home from camp.
- ❖ If home sick, campers should be fever free for 24 hours without the aid of medicine before returning to camp.
- ❖ Covid is still around and something we need to deal with. Please be checking for that in times when they're not feeling well.
- ❖ If your camper gets covid, they are not allowed to return to camp until 5 days after initial exposure **and** have a negative test before returning.
- ❖ If your camper has had a possible Covid exposure, please monitor/test them during the 5 days following the exposure.
- ❖ Masks are not required this year but those that want to wear masks will be able to. Most of camp takes place outside but there are some things that occur inside.
- ❖ We will hand wash and use hand sanitizer throughout the day.
- ❖ Increased cleaning and sanitation procedures are in place. Please refrain from bringing extra toys or items from home that aren't needed for camp.
- ❖ We strive to keep campers active throughout the day, they may be tired at the end of the day. Proper footwear is important as they will be running around. Crocs are not appropriate running around shoes.
- ❖ Good Lunch and snacks can really help campers get through the day. Type of snacks do matter. Sugary snacks can lead to campers "crashing", especially later in the day. Older kids may need more snacks. Those in aftercamp should send extra snacks.
- ❖ Hydration and sun protection are the other big parts of camp. Please make sure they bring in a refillable water bottle and sun protection each day. We do all kinds of reminders and have set times to apply sunscreen.
- ❖ Keep emergency contacts on camp application up to date and local. They are there in case we cannot get a hold of parents during an emergency.
- ❖ Any questions or concerns, reach out to Matt at [youth@townofrosendale.com](mailto:youth@townofrosendale.com)

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### **Rosendale Day Camp Tee-Shirt Design**

We are opening up our tee shirt design to you. Submit a drawing in the box below or on another piece of paper by May 26, 2023. You can drop off drawings at The Youth Center or mail to Rosendale Youth Program, 1915 Lucas ave. Cottkill, NY 12419. One of the designs will be implemented into the tee-shirt design.

Guidelines for drawing: We want it to represent summer and camp so we are looking for drawings of what reminds you of camp or things that you like to do at camp. The drawing has to be one color because it will only be one color ink on the shirt. This includes the outline so if you draw with pencil first and want to fill it in, then draw lightly so the outline can be erased. Use the whole box and be creative. Any questions contact Matt at the Youth Center.

Name:

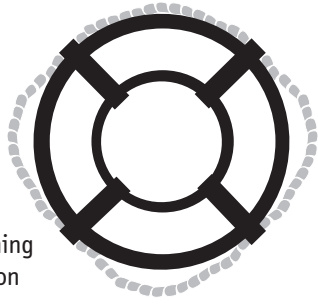
Age:

Phone:

## Camp Safety

### Are the camp facilities and activities safe?

The camp operator must develop a written plan to include maintenance of facilities, provisions for training staff members and orientation of campers, supervision of campers, campsite hazards, emergency procedures and drills, safety procedures and equipment for program activities.



## Swimming

### Are waterfront personnel qualified?

### Are campers always supervised while in the water?

All waterfront activities at camps in New York State must be supervised by an experienced certified lifeguard or water safety instructor. On site, one qualified lifeguard is required for every 25 bathers. All aquatic staff are required to be trained in cardiopulmonary resuscitation (CPR).

Camps that use off-site pools or beaches operated by others must make special arrangements to provide a safe activity. Even off site, the camp remains responsible for supervising campers.

Some children's camps use sites for swimming that are not inspected by local health departments. Parental permission is required in these instances, and the camp must follow established guidelines to protect campers.

While campers are involved in aquatic activities on site, there must be one counselor for every 10 campers eight years or older; there must be one counselor for every eight children aged six and seven; and one counselor for every six children younger than six years old.

When swimming off-site, there must be one counselor for every eight campers six years or older and one counselor for every six campers younger than six years.



**Are bathing areas marked off for various swimming skills? Are campers tested to determine their level of swimming ability before participating in aquatic activities? Are nonswimmers kept in water less than chest deep? Is the buddy system used? Are campers required to wear life preservers when boating or canoeing?**

New York State regulation requires that the answers to all these questions must be "yes."

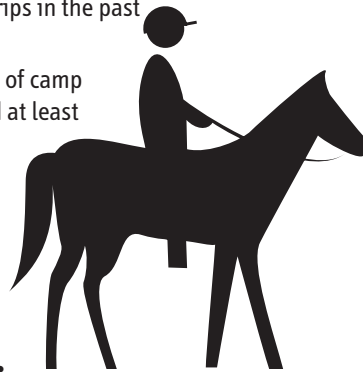
## Camp Trips

**Are camp trips supervised by counselors who have the maturity and experience to make decisions that could affect the safety of campers?**

All trips must be supervised by a trip leader who is at least 18 years old and competent in the activity. Counselors must accompany trips and all staff must review the safety plan prior to the trip.

Counselors should have the skills and expertise in the camp activity (canoeing, rock-climbing, etc.) to handle any emergency that might arise. Ask whether the camp has conducted similar trips in the past without incident.

In New York State, the drivers of camp vehicles must be licensed and at least 18-years-old. Seat belts must be worn when provided and vehicle capacities not exceeded. When transporting children in a truck, only a truck cab can be used.



## Sports and Activities

**How are activities in craft shops supervised, especially when campers are using dangerous tools, such as power saws and lathes? Are archery and rifle ranges at a safe distance from activity centers? Are spectators protected at baseball fields and similar areas? Do players wear protective equipment?**

State regulation requires that archery, riflery and horseback riding be supervised by counselors with special training in those activities.

## Fire Safety

**Are there periodic fire drills for both campers and staff? Does each floor of every building have fire exits in two different locations? Are flammable materials (gasoline, pool chemicals, etc.) stored away from activity centers and kept under lock and key? Are functioning smoke detectors located in every sleeping room?**

All of the above are mandatory in New York State.



## Location and Facilities

**Are barriers erected against such natural hazards as cliffs and swamps? Are foot trails located away from such dangerous areas and from heavily traveled roads and highways? Do the camp facilities (bunks, bathrooms, mess hall, recreation facilities) meet your aesthetic tastes and those of your child? Is the camp located in an area that will not aggravate your child's allergies? Will your child be required to perform chores, such as cleaning or cooking?**

For information on the camp's location and facilities, visit the camp or interview the camp operator by telephone, prior to making a decision to enroll your child at the camp.

## Nutrition

**Are good health practices observed in the camp kitchens, dining areas and food services? Does the camp serve food your child likes?**

At camps in New York State, food must be prepared from inspected sources. Food preparation and handling activities are reviewed to assure safe and sanitary practices. Kitchen employees must be healthy and follow hygienic practices. Potentially hazardous food must be maintained below 45°F or above 140°F.



## Rights and Responsibilities

The regulatory program of the New York State Department of Health places specific responsibilities on camp operators, and on local health departments that enforce department regulations. Following is a summary of rights and responsibilities:

### Rights of Parents and Guardians

- To be informed by the camp director, or his or her designee, of any incident involving your child, including serious injury, illness or abuse.
- To review inspection and investigation reports for a camp, which are maintained by the local health department issuing the camp a permit to operate (present and past reports are available).
- To review the required written camp plans. These are on file at both the camp and the health department issuing the permit to operate.

### Responsibilities of the Camp Operator

- To inform you and the local health department if your child is involved in any serious injury, illness or abuse incident.
- To screen the background and qualifications of all staff.
- To train staff about their duties.
- To provide supervision for all campers 24 hours a day at overnight camps, and during hours of operation for day camps.
- To maintain all camp physical facilities in a safe and sanitary condition.
- To provide safe and wholesome meals.
- To have and follow required written plans for camp safety, health and fire safety.
- To notify the parent or guardian, with the enrollment application or enrollment contract, that:
  - the camp must have a permit to operate from the New York State Department of Health or the designated permit-issuing official;

- the camp is required to be inspected twice yearly; and
- the inspection reports and required plans are filed (address of state, county or city health department) and available for their review.

### Responsibilities of Local Health Departments

- To review and approve the required written camp plans for compliance.
- To inspect camps to assure that: (1) all physical facilities are properly operated and maintained; and (2) adequate supervision exists to provide a healthy and safe environment in accordance with the New York State Sanitary Code.
- To issue a permit to operate when the required plans and inspection results are satisfactory.
- To investigate reports of serious incidents of injury, illness and all allegations of abuse or maltreatment.
- When requested, to provide parents or guardians of prospective campers an opportunity to review inspection reports and required plans.

The time and effort spent in selecting the camp your youngster will attend is important. Keep in touch, especially if it is your child's first camp experience. If possible, visit the camp before and during the camping season.

### Information

For further information about New York State health laws relating to summer camps, call the State Health Department's Bureau of Community Environmental Health and Food Protection in Troy at 1-(800) 458-1158, ext. 27600.



# Children's Camps in New York State



In New York State, summer camps must have a state, city or county health department permit to operate legally. These permits are issued only if the camp is in compliance with the state's health regulations. The permit to operate must be displayed in a conspicuous place on the premises.

The camp must be inspected twice yearly by a health department representative. At least one inspection must be made during the time the camp is in operation. Each camp is checked to make sure that the physical facilities are safe and that supervision is adequate.

When choosing a summer camp for your child, consider the following:

### Staff Credentials/Supervision

#### What are the qualifications of the camp director?

The New York State Health Code requires that the director of an overnight camp be at least 25-years-old or hold a bachelor's degree; a day camp director must be at least 21-years-old.

All directors must have experience in camping administration or supervision. Camp directors' backgrounds are screened by the Office of Children and Family Services Central Register Database for reported incidents of child abuse and maltreatment. Their backgrounds are also screened by the Health Department for criminal convictions. Only individuals who are considered to pose no risk to campers are accepted by the Health Department as camp directors.

#### What are the qualifications of the camp counselors and how are campers supervised?

Counselors must have experience in camping and supervision of children or have completed an acceptable training course. Stringent counselor-to-camper ratios and staff qualifications are mandated for supervision of swimming, archery, riflery and camp trip activities.

At overnight camps, 80 percent of the camps' counselors must be at least 18-years-old; up to 20 percent may be 17-years-old. There must be at least one counselor for every 10 children aged eight years or older, and one

counselor for every eight children younger than eight years old.

At day camps, counselors must be 16 years of age or older. There must be a minimum of one counselor for every 12 children.

Camps that must provide at least 10 counselors may choose to use counselors-in-training (CITs) to meet 10 percent of the required number of counselors. These CITs must be at least 16 years of age at an overnight camp and 15 years of age at a day camp. They must work with senior staff, have had previous experience as a camper and complete a training program. Ask the camp operator if any of their counselors are CITs and how they are used to supervise campers.

**Ask about the camp's staff and supervision procedures, including discipline policies. Do they meet your expectations?**

### Health

**Ask about medical coverage and when you will be notified if your child becomes ill or injured. Is a doctor or nurse in residence or on call for campers at all times?**

Physicians or nursing services must be available. All summer camps in New York State are required to have a health director and a written medical plan approved by the Health Department. The written plan must include, among other things, provisions for medical, nursing and first aid services. Injuries and illnesses must be reported to the Health Department and are thoroughly reviewed.

#### Does the camp require medical records for campers?

Camps must keep current medical history reports on file for all campers. Be sure to detail your child's history of immunization, illness, disability or allergy. Specify special diets and activity restrictions. Provide instruction for any medication your child must take.

